



JUMP **START**

Welcome to the UArts family! This guide contains useful tips and information about what to expect when you arrive on campus.

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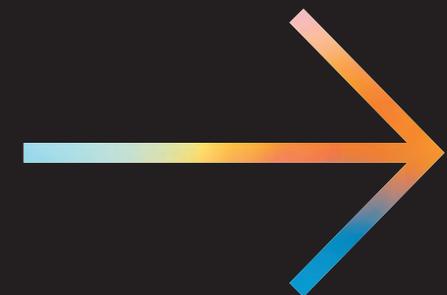
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START



ABOUT UArts

MISSION

To Advance Human Creativity

Mission Statement

University of the Arts is dedicated to advancing human creativity in an increasingly complex and technology-driven world.

We believe creativity is the true catalyst for social and economic change and the most essential skill for success in today's society.

We deliver a diverse curriculum, grounded in critical inquiry and creative practice, which enables students to both explore and transcend different artistic disciplines.

We are committed to being the place of choice for thinkers, doers and dreamers—a constantly evolving university devoted to the art and science of creativity for a better world.

OUR CORE VALUES

Integrity & Diversity

We are a supportive community committed to individual and artistic integrity and inclusion. We promote and respect self-expression, a wide range of ideas, and diversity in all its forms.

Excellence, Creativity & Passion

With a focus on excellence, we inspire, challenge and support the unconventional thinkers, dreamers and doers who are passionate about using their creative works to impact society.

Connections & Collaboration

We connect design and the performing, visual, communication and liberal arts in the classroom and the community, expanding artistic possibilities, outcomes and lives through creative collaboration.



Learn more about the [action steps](#) University of the Arts is taking to further anti-racism at UArts.

ORIENTATION

NEW STUDENT



ORIENTATION INFORMATION

FIRST-YEAR EXPERIENCE

Your first year will be challenging, completely unique and A LOT of fun. To help you learn about your new school, we've created a New Student Orientation and First-Year Experience program for all incoming students—the details are included here.

We can't wait to meet you!

NEW STUDENT ORIENTATION

New Student Orientation will happen in three parts: Virtual Orientation Zoom Presentations, an Orientation online classroom in Canvas, and an in-person Orientation. Continue reading for more details on each activity.

Orientation is required because it's full of useful information for your transition to UArts. But it's also fun! Our First-Year Guides are ready to make this year's program the best one ever. Orientation details will be sent via email starting in July and are available online at uarts.edu/orientation.

SAVE THE DATES

Virtual New Student Orientation Aug. 14–18

During these days, you'll be invited to attend a few Zoom presentations. Can't attend a session? We'll post the recording to your Orientation Canvas classroom for you to watch later. We'll share a more detailed schedule of these presentations with you via email in July.

Orientation Canvas Classroom

Your Orientation Canvas Classroom will open to you on Monday, Aug. 16. There, you'll find lots of helpful resources about services that are available to you, as well as some things that will help you prepare to transition to college life.

In-Person Orientation

+ **Commuter Student Orientation, Aug. 23:** Check in, get your student ID, take a tour of campus and meet other commuter students!

+ **Residential Student Move-In, Aug. 24–25:** Living on campus? You'll be assigned a date and time to move into your residence hall sometime in July.

+ **Residential Student In-Person Orientation, Aug. 26:** Residential students participate in campus and neighborhood tours and some social evening activities to meet other new students!

FIRST-YEAR GUIDES

Every new student will be assigned a First-Year Guide (FYG) on the first day of Orientation and will join an Orientation group of 15–20 other new students.

FYGs are upperclass students who have a passion for UArts, have been specially trained on all university resources and cannot wait to welcome you. In your Orientation group, guided by your FYG, you'll go through Orientation together and create bonds to last throughout your time at UArts.

Your FYG will stick with you throughout your first semester to provide guidance and support, and you'll have opportunities to reconnect with your Orientation group as you navigate the semester together.



CAMPUS LIFE

Being involved in campus life is a great way to strengthen friendships you've made in your major and make new friends outside it. Whether you're joining a club, going to a campus event or getting together with your Orientation group, there are a lot of ways to make your life outside of class full of fun and community.

GETTING INVOLVED

A great way to find ways to get involved is by going to the Student Club and Organization Fair that happens during Welcome Weekend and showcases clubs and organizations at UArts as well as other involvement opportunities. Whether you're interested in community service, recreational sports, peer education or social justice and advocacy, you're bound to find something you're passionate about and a way to engage in campus life.

You can also get connected by attending events like Open Mic Night, Inquiring Minds: Conversations on Social Justice, or by joining a Community Channel. Community Channels are groups that bring people together based on common identities and shared interests. Each Community Channel provides a space for students to establish relationships based on a diverse range of themes and characteristics.

Find out what's happening every week through our weekly Keepin' Up with Campus Life emails, which will be in your inbox every Monday morning, or take a look at our events calendar on the UArts app under the Student Activities tile. You can also stay connected with what's happening by following us on Instagram:

[@UArts_CampusLife](#)



Campus Life
Gershman Hall, Room 307
215-717-6144
campuslife@uarts.edu
uarts.edu/campuslife



CLUBS & ORGANIZATIONS

With more than 20 student-driven clubs and organizations, there are many ways to get involved in life at UArts. Don't see a group you were really hoping was at UArts? Start it yourself—the Office of Campus Life will support you. Learn more at uarts.edu/students/clubs-org.

FOLLOW US

Join us on Instagram [@UArts_CampusLife](https://www.instagram.com/UArts_CampusLife) to stay up to date on how to get involved at UArts and to follow along with our Instagram UArtistries series, a series of IGTV videos created by students that cover a range of topics like how to keep your plants happy and healthy or how to make an awesome breakfast burrito.

Hear student stories and learn about cool projects students are working on by following the Kickin' it with Campus Life podcast. You can find the podcast on all major podcasting platforms, like Spotify and Apple Podcast.

STAYING CONNECTED

There are virtual Open Mic Nights, Paint Nights and more events hosted throughout the semester.

Use the links and resources below to stay up to date about things to do on campus.

Email: campuslife@uarts.edu

Events: uarts.edu/campuslifecalendar

 facebook.com/UArtsCL

 [@UArts_CampusLife](https://www.instagram.com/UArts_CampusLife)



Campus Life
Gershman Hall, Room 307
215-717-6144
campuslife@uarts.edu
uarts.edu/campuslife



INTERNATIONAL STUDENT PROGRAMS

The International Student Programs office focuses on making sure you're adjusting well to life in the U.S.

International Student Programs

- + handles English as a second language (ESL) assessment and advising, and UArts' ESL Institute.
- + hosts International Student Orientation, which will help you adjust to U.S. culture and University of the Arts, as well as explain the regulations for F-1 and J-1 visa holders.
- + hosts multicultural, cross-collaborative student exhibit and performance series.
- + plans advocacy and cultural programming designed to engage the UArts community in creative global citizenship.
- + supports cultural clubs, like the UArts Korean Association and the Chinese UArts Association.



International Student Programs
Gershman Hall, Room 412
Email: mflamm@uarts.edu
Online: [uarts.edu/students/
international-student-programs](https://uarts.edu/students/international-student-programs)

LIVING ON CAMPUS

Campus Life makes residence halls feel like your home away from home!

More than 30 professional and student staff members are here to help make your UArts experience positive and productive.

ROOM ASSIGNMENTS

Room assignments will be issued to those who have paid all balances due at the end of July for the fall semester and early January for the spring semester.

MOVE-IN & BUILDING ACCESS

New students will be invited to move in at an assigned date and time in August or January. When you move in, you'll receive your student ID, which will give you access to your residence hall building and your meal plan in the dining hall. You'll also be given a key to your room and a mailbox key.

All new residents may bring up to two people to help them move into their rooms. We ask that your guests finish helping you move in by 6 p.m. and vacate the building, so you can participate in Orientation activities.

To help you move in, we have a whole welcome team and moving carts to help you bring your items from your car to your room. You'll have 20 minutes to unload your belongings, and then you'll be asked to make room for other vehicles and move your car to an off-campus lot to park.

LAUNDRY

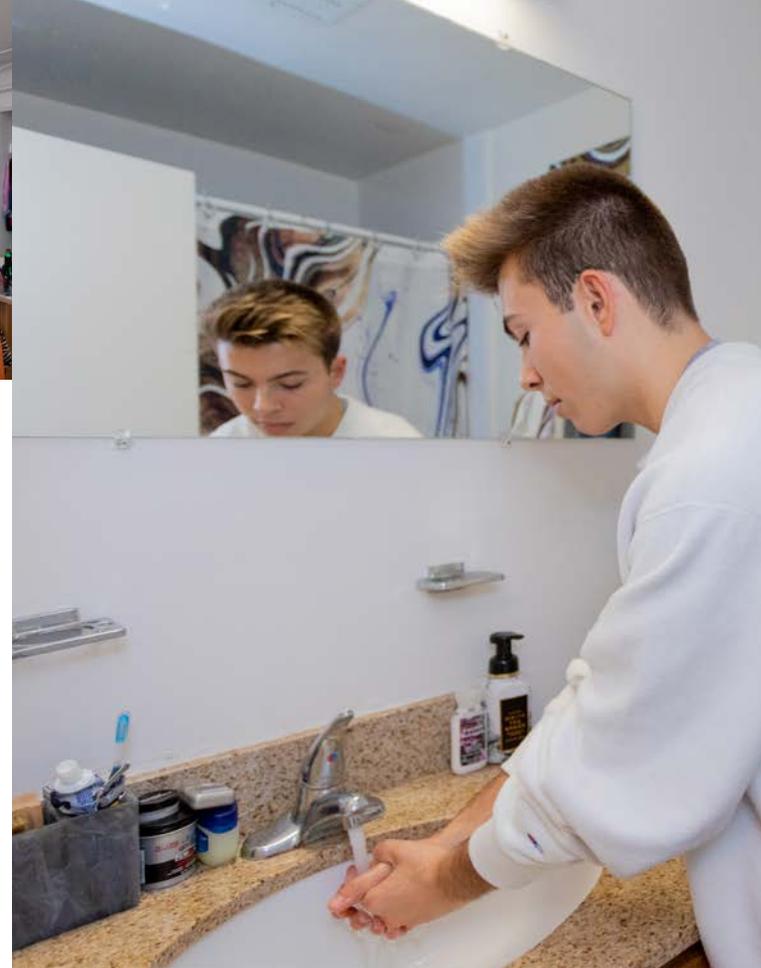
Laundry facilities are located in each residence hall, and you'll be provided with a reloadable laundry card to operate washers and dryers. (In Juniper Hall, laundry services are coin-operated.)

RESIDENCE LIVING POLICY

All residential living policies are outlined in our Student Handbook. You can view the handbook online at uarts.edu/studenthandbook.



To read more details about our housing plan for reopening in the fall, visit uarts.edu/about/fall21.



RESIDENT ASSISTANTS

All students who live on campus are assigned a resident assistant (RA), who serves as an advisor and a mentor to residents. RAs have completed a thorough training about campus and community resources, emergency response procedures, and university protocol. If you don't know where to go on campus for support, they are a great first stop.

RAs provide fun, too! They host all types of programs for residents. Some popular programs are movie nights, video game competitions and recipe sharing. If you have a program you would like to see, talk to your RA—they'll make it happen!



Campus Life
Gershman Hall, Room 309
Phone: 215-717-6970
Email: reslife@uarts.edu
Online: uarts.edu/housing

WHAT'S INCLUDED IN ON CAMPUS HOUSING, AND WHAT SHOULD I BRING?

Our residence halls are furnished with beds, desks and desk chairs, dressers, air conditioning, microwaves and micro-fridges. To learn more about what to expect in your space or to find out what you should pack and bring to campus when you move in, take a look at our [website](#). You and your roommates might want to plan who is bringing what before you move in.

There are also certain items that are prohibited in our residence halls. Leave these at home, as your possession of them violates university policy and certain local fire codes. Be sure to review that list [here](#), too.

LINEN SERVICE

You can preorder extra-long twin sheets to fit our mattresses and have them delivered directly to your residence hall when you move in. Learn more at uarts.edu/students/linens-program.

RECEIVING MAIL & PACKAGES

If you're living on campus, your room or apartment will be assigned a mailbox in your residence hall. For all mail being sent to university residence halls, follow the directions below. Use your full name as registered with the university; no nicknames, please. Do not have packages mailed or addressed directly to your residence hall—they will be denied.

We do not accept deliveries over the weekends, holidays or university breaks.

Packages that are delivered after 5 p.m. are returned for delivery the next business day. Do not use FedEx Home—it is strictly residential.

For all envelopes and packages sent through the U.S. Postal Service (USPS), this is the address format.

Student's name
C/O University of the Arts
320 S. Broad St.
Philadelphia, PA 19102
Residence Hall name and room number

For all envelopes and packages sent commercial carriers (UPS, FedEx, DHL or private courier service), this is the address format.

Student's Name
C/O University of the Arts
311 S. Juniper St.
Philadelphia, PA 19107
Residence Hall name and room number
Optional: Phone # for flowers, perishable items



Mail and Distribution Services
Juniper Hall, 311 S. Juniper St., First Floor
Hours: Tuesday–Thursday, 8– 9 a.m.,
12:30–2 p.m.
Telephone: 215-717-6950
Email: distributionservices@uarts.edu
Online: uarts.edu/about/mail-and-distribution-services



STUDENT ID CARDS

All students are required to have, carry and show their UArts student ID on campus. Here's how you can get yours.

1.

Submit a Photo

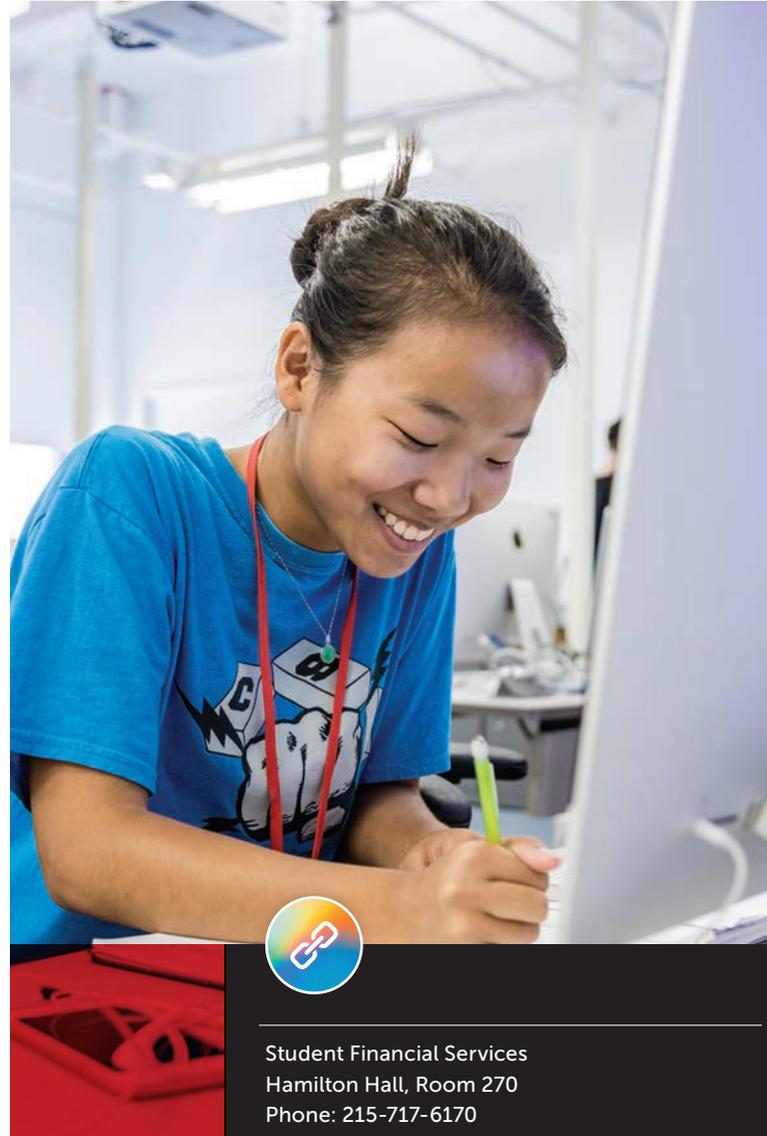
New students may upload their own photo to be used on their ID. To review the photo criteria, visit uarts.edu/studentID. A link will be sent to your UArts email over the summer that will require you to upload your photo.

2.

Pick up Your Student ID Card

IDs are available for pickup during Orientation check-in. A government-issued photo ID is required for pickup, and you must have all financial balances paid.

IDs are required to enter all university buildings, including residence halls, classrooms and studios. Your meal plan, Dining Dollars and UArts\$ are synced to your student ID card. It also allows you to check out and use library resources and Print Services.



Student Financial Services
Hamilton Hall, Room 270
Phone: 215-717-6170
Email: finaid@uarts.edu
Online: uarts.edu/studentID

TERRA DINING HALL

DINING

Visit uarts.edu/dining for more information about locations, hours and meal plans.



Dining Services
Phone: 215-717-6664
Email: diningservices@uarts.edu
Online: uarts.edu/dining

HOW DO I USE MY MEAL PLAN?

Your student ID allows you to access the dining halls through meal plan exchanges, commonly called "swipes."

WHAT IF I LIVE OFF CAMPUS BUT STILL WANT TO DINE?

Email reslife@uarts.edu using your UArts email address and let us know what meal plan you'd like added to your account.

DINING DOLLARS

You can use Dining Dollars to make purchases at any dining location on campus. They expire at the end of each semester.

MAKING PURCHASES ON CAMPUS

Use your student ID card as a debit card at various locations on campus with UArts\$ and/or Dining Dollars. Both accounts are managed through the UArts eAccount, where you can make real-time deposits, view transaction histories and download or print statements.

Your eAccount is accessible via the UArts Student Portal. Parents and families can deposit money for you through UArts eAccount, too.

UARTS\$ VS. DINING DOLLARS

Dining Dollars can only be used for dining facilities. (New students with meal plans are automatically issued Dining Dollars accounts.)

Unused Dining Dollars do not roll over at the end of each semester, while UArts\$ do not expire.

USES	UARTS\$	DINING DOLLARS
DINING FACILITIES	✓	✓
SCHOOL STORE	✓	
IMAGING LABS	✓	
UARTS SUPPLY SHOPS	✓	
RELOADABLE	✓	



Dining Services
Phone: 215-717-6664
Email: diningservices@uarts.edu
Online: uarts.edu/dining



BILLING & FINANCIAL AID

Student Financial Services (SFS) administers scholarships and grants, helps you apply for loans, and works with you and your family to structure payment plans.

Our staff of trained financial aid counselors are here to help you with every step. We encourage you to meet with us to talk about your award package.

BILLING

After you've submitted your deposit, here's what you can expect.

- + Your bill will be available via our online billing platform, hosted by Nelnet Business Solutions. If you're starting in the fall, bills are released at the end of May. If you're starting in the spring, your bill will arrive in early November.
- + An email notification will be sent to your UArts email account. Be sure to check your account regularly!
- + View and pay your bill by signing in to the UArts portal using your UArts credentials at sss.uarts.edu.

Reminder: Students are automatically billed for health insurance. If you have your own coverage, be sure to complete the online health insurance form to remove the charge from your bill.

[Learn more about health insurance at UArts.](#)

FINALIZING FINANCIAL AID

If you're receiving federal loans (like a federal Direct Stafford Loan), you must complete a Master Promissory Note and entrance counseling to finalize your financial aid award.

Find detailed instructions at uarts.edu/whatsnext, or contact us for assistance.

Payment plans are available! Learn more at uarts.edu/billing.



Student Financial Services
Hamilton Hall
215-717-6170
Email: finaid@uarts.edu
Online: uarts.edu/finaid

STUDENT FINANCIAL SERVICES FAQ

Can i share my bill with a parent or other third party?

Yes, you can share access through the online platform by clicking Add an Authorized Party and adding users' email addresses and names to grant access. Visit uarts.edu/billing for more details, or contact us.

When is financial aid disbursed?

Financial aid is generally disbursed during the first week of classes. You should arrive with sufficient funds to purchase books, supplies and any other items you need to start the semester. Also, be sure to finalize your award. (See "Finalizing Financial Aid," page 21.)

How is aid disbursed?

Unless otherwise noted, all financial aid awarded by UArts for the fall and spring semesters is disbursed in two installments. One half of the total annual award is distributed each semester and applied toward the charges on your university student account (tuition and fees, university housing charges, and/or other university charges).

I still have questions.

Contact us or visit us online for a more extensive FAQ.



Student Financial Services
Hamilton Hall
215-717-6170
Email: finaid@uarts.edu
Online: uarts.edu/finaid





HEALTH & WELLNESS

UArts is committed to offering service and education to keep you well and providing quality care if you become ill. For a complete list of the services we provide, visit uarts.edu/healthservices.

HEALTH INSURANCE

All full-time, matriculated students taking six or more credits must have health insurance through either their own insurance company or the school-based plan. Students must have health insurance with major medical coverage.

UARTS HEALTH INSURANCE PLAN

UArts offers a comprehensive healthcare plan at a competitive rate. For full plan and provider details, visit uarts.edu/healthinsurance.

COST

Rates are automatically applied to your tuition bill. See uarts.edu/healthservices for more information.

POLICY DATES

Policies are renewed annually, beginning and ending in mid-August.

ENROLL BY

Fall: Enroll by Aug. 1 for coverage to begin Aug. 15.

Spring: Enroll by Dec. 10 for coverage to begin Jan. 1.

To learn more, visit uarts.edu/healthinsurance.

CONFIRM OR WAIVE COVERAGE

Confirm or waive your UArts health insurance as soon as possible by completing the online health insurance form. More information can be found here: uarts.edu/students/health-insurance-university-arts.

CONFIRM

You'll be billed automatically for the UArts Health Insurance plan. To confirm your enrollment, you must complete the online health insurance form by the deadline listed above. The form is available at myuarts.uarts.edu/ahpins. (Failure to opt in by this date might result in a lapse of coverage, and costs cannot be prorated.)

WAIVE

To waive coverage and have the annual fee removed from your bill, you have to prove that you have external coverage and complete the online health insurance form no later than the deadline listed above. If you fail to opt out, you'll be automatically enrolled in the school plan. There are no exceptions or refunds, and costs cannot be prorated.

COVID-19 VACCINE POLICY

Proof of vaccination is required for all students attending University of the Arts this academic year. Any vaccine authorized for use in the U.S. (currently Moderna, Pfizer and Johnson & Johnson) is acceptable. Some incoming students may be 17 years old and only eligible for the Pfizer vaccine (under current FDA approvals). For faculty, staff and students living abroad, see our [COVID-19 Vaccine FAQ](#) for information on vaccines not authorized for use in the U.S.

Students may request an exemption from the vaccination requirement for medical or religious reasons. However, they will not be permitted to access the physical campus while Philadelphia is in the midst of an active COVID-19 outbreak, as defined by the Centers for Disease Control & Prevention (CDC).

If it aligns with their degree planning, students may enroll in Critical Studies, discipline history or other courses that are only offered remotely. Before doing so, students should speak with their program director and advisor to discuss how this might affect their progress toward degree completion. Students with questions about accommodations relating to a diagnosed medical, physical, psychological and/or learning disability should contact the Office of Educational Accessibility at access@uarts.edu.

Individuals participating in fully online graduate programs or remote engagement programs will not need to provide proof of vaccination.

Additional information on UArts' fall opening plan will be coming soon and will be available at uarts.edu/fall21.

Note: The American College Health Association recommends COVID-19 vaccine requirements for college campuses.



COVID Response Team
Email: crt@uarts.edu

HEALTH SERVICES TIPS

- ❑ Confirm or waive your UArts health insurance by completing the online health insurance form.
- ❑ Complete the health insurance form and your immunizations, and obtain your physician's signature. Plan ahead! It can be difficult to get an appointment with your physician due to the increased demand for back-to-school checkups.
- ❑ Always have your insurance cards with you, and learn how to use them.



Office of Health Services
Monday through Friday
9 a.m.–5 p.m.
Gershman Hall, Room 306
Phone: 215-717-6652
or 215-717-6230
Email: healthservices@uarts.edu
Online: uarts.edu/healthservices

facebook.com/uartshealthservices
instagram.com/uartshealthservices

COUNSELING CENTER

The Counseling Center provides short-term individual counseling, groups, outreach and prevention programming, as well as training, consultations and referral resources in our community. The Counseling staff works with students on many types of concerns, from stress and anxiety, depression, LGBTQ+ identity development, drug and alcohol addiction, and family problems and trauma.

Visit uarts.edu/counseling for more details about the services we provide, as well as contact information for emergencies, hotlines and local support services.



Counseling Center
Gershman Hall, Room 205
401 S. Broad St.
By appointment: Monday–Friday
9 a.m.–5 p.m.
Email: counseling@uarts.edu
Online: uarts.edu/counseling



STUDENT RIGHTS & RESPONSIBILITIES

STUDENT HANDBOOK & CODE OF CONDUCT

The Student Handbook and the Code of Conduct, which is included in the handbook, guides students, faculty and staff to ensure that all members of our community are informed about policies, procedures, rights and privileges.

Before you begin the fall semester, take some time to review the information in the Student Handbook, so you are aware of your rights and responsibilities as a UArts community member.

ONLINE TRAINING REQUIREMENTS

In accordance with the Higher Education Act and in order to ensure the best possible environment for all UArts students, we require each incoming student to complete an online, interactive program aimed at helping students think critically about their activities and behaviors.

Failure to complete the course is considered a violation of the university's Student Code of Conduct and will result in a \$250 fine.

If you would like to learn more about our online educational program, visit everfi.com and explore the information available. EverFi's programs are well-designed and used successfully at many other universities. Detailed, step-by-step instructions are available on our [website](#).

COMPLETE THE PROGRAM

EverFi's online training provides you with a comprehensive foundation of understanding in diversity and inclusion, alcohol education and sexual assault prevention.

The program takes about one hour to complete and must be completed by the end of September for those starting in the fall semester, or the end of February for those beginning in the spring.

The course will be open for students at the beginning of Orientation. Students will receive an email invitation with login instructions to complete the course.

CONFIDENTIALITY

All responses given in the e-training are strictly confidential; the University will only receive information about the student body as a whole and will never see individual students' answers.

Providing truthful answers—no matter what they are—will not put you at any risk for repercussions.



Office of Student Affairs
Phone: 215-717-6617
Email: studentaffairs@quarts.edu
Online: uarts.edu/studentaffairs

SAFETY ON CAMPUS & IN THE CITY

UArts is an urban campus located in the heart of Center City Philadelphia. UArts' Public Safety team is committed to providing a safe and secure atmosphere for all our students, faculty and staff.

Keep the following resources and tips in mind to stay safe on campus and in the city.

SIGN UP FOR UARTS ALERTS

UArts has an emergency notification system, called UArts Alerts, that notifies community members with critical information, including emergencies and weather closings.

All students automatically receive these alerts via their university email, but you must sign up to receive alerts via text. You can also add phone numbers and email addresses for family members who might want to receive alerts.

To sign up for UArts Alert emergency text messages, log in to the UArts Portal, click on the **Emergency Alerts** link, and follow the instructions.

To read more about our community safety guidelines and emergency preparedness, visit uarts.edu/about/community-safety-guidelines.

SAFETY TIPS & RESOURCES

- + Save the UArts emergency phone number: 215-717-6666.
- + UArts is staffed with 24-hour Public Safety staff members. You can always find a public safety staff member at any UArts building front desk or by calling the emergency number.
- + For emergencies, always dial 911 first, then alert Public Safety.
- + If you're walking alone on campus, you can use our walking escort service—just call or ask a Public Safety officer for assistance.
- + Be alert and aware of your surroundings.
- + Don't leave your belongings unattended, including in studios and classrooms.
- + Carry your student ID with you at all times. It's university policy that students, faculty and staff must show their IDs with valid stickers to enter buildings.



Public Safety
1228 Spruce St., Mezzanine
Monday–Friday, 8 a.m.–5 p.m.
Phone: 215-717-6827
24-hour emergency line:
215-717-6666



MEDIA & TECHNOLOGY RESOURCES

YOUR UArTS GMAIL ACCOUNT & THE UArTS PORTAL

The UArts portal is a hub of information that provides you with access to resources like Student Self-Service, Gmail, eAccounts and Canvas.

YOUR ACCOUNT INFORMATION

You're required to use your UArts portal account for all enrollment processes, including registering for classes.

To access the UArts portal, use the username and password provided to you when you were accepted to UArts.

You can also access your UArts Gmail account by logging in directly at gmail.com.

You will need to use your full email address as your username, including @uarts.edu.

LAPTOP REQUIREMENT

All students are required to have a laptop. Recommendations and minimum requirements are available at uarts.edu/laptop.

FREE SOFTWARE ACCESS

Students are eligible for free software, such as all of the Adobe Creative Cloud, Ableton Live, Final Cut, Rhino and more! [Learn more about what software will be available](#). You will receive instructions on how to access and install software during New Student Orientation.

MEDIA RESOURCES

You can check out specialty equipment like digital cameras and tripods for certain academic programs. The equipment room is located in Terra Hall, Room 1202, and reservations can be made online at uarts.edu/equipment. Before you make your first reservation, be sure to visit Media Resources to set up your rental account.



OTIS Help Desk
Phone: 215 -717-6677
Email: helpdesk@uarts.edu
Online: uarts.edu/helpdesk
Remote Assistance:
remotesupport.uarts.edu

REGISTERING FOR CLASSES & ADVISING

BEFORE ORIENTATION

If you're a first-year student accepted for the fall semester, you'll receive an advising and registration email from the Office of the Registrar in mid-July.

If you're a first-year student accepted for the spring semester, you'll receive an advising and registration email from the Office of the Registrar in December.

If you're a transfer student, you'll get an advising and registration email from the Office of the Registrar once you accept your offer of admission.

All emails are sent to your UArts email address. If you haven't received an email yet, contact the Office of the Registrar at registrar@uarts.edu.

Meet with your faculty advisor, the Advising Center or the Office of the Registrar at any time for additional support.

ADVISING CENTER

Advising, tutoring and other academic support will help you tackle your classes and learning.

Throughout your time at UArts, you'll be guided by your faculty advisor and your academic advisor in the Advising Center. Academic advisors are available year-round to help you

- + explore your academic options, including majors and minors, internships, and studying abroad;
- + select and schedule classes;
- + understand your progress and degree requirements;
- + withdraw from classes; and
- + manage your academic responsibilities and skills.

TUTORING

Tutoring is free and available to all students. Tutors can help you improve your skills in writing; reading; ESL; and other academic and studio areas, including successful classroom strategies and study habits.

You can schedule appointments for advising or tutoring by calling or emailing the Advising Center.

ACADEMIC ACHIEVEMENT PROGRAM

If you need more support to meet the academic challenges that might limit your success, **check out the Academic Achievement Program**. Programs and specialized support services can help you improve your academic and artistic achievement, advance your progress toward your degree, and sustain your professional career.



Advising Center
Phone: 215 -717-6818
Email: advising@uarts.edu
Online: uarts.edu/advising

OFFICE OF THE REGISTRAR

The registrar oversees all things related to course scheduling and planning, grades, and other academic information.

Specifically, the registrar handles

- + publishing the academic calendar and the University Catalog,
- + registration,
- + grading,
- + program changes and declarations,
- + degree progress tracking,
- + certification of enrollment,
- + transcript services,
- + diploma conferral, and
- + the protection and release of academic records.

You must use your UArts email account for all university correspondence. For security and privacy reasons, the registrar can only offer support to inquiries received from university email accounts.

UNIVERSITY CATALOG

Check out the University Catalog. It includes academic policy, course descriptions and program requirements. You're responsible for observing all regulations that are included in it.



Office of the Registrar
Hamilton Hall, Room 230
Phone: 215-717-6420
Email: registrar@uarts.edu
Online: uarts.edu/registrar



RESOURCES & STUDENT SUCCESS

UNIVERSITY LIBRARIES

Most of UArts Libraries' electronic resources (articles, ebooks, image databases, streaming video and audio) are available to enrolled students on or off campus.



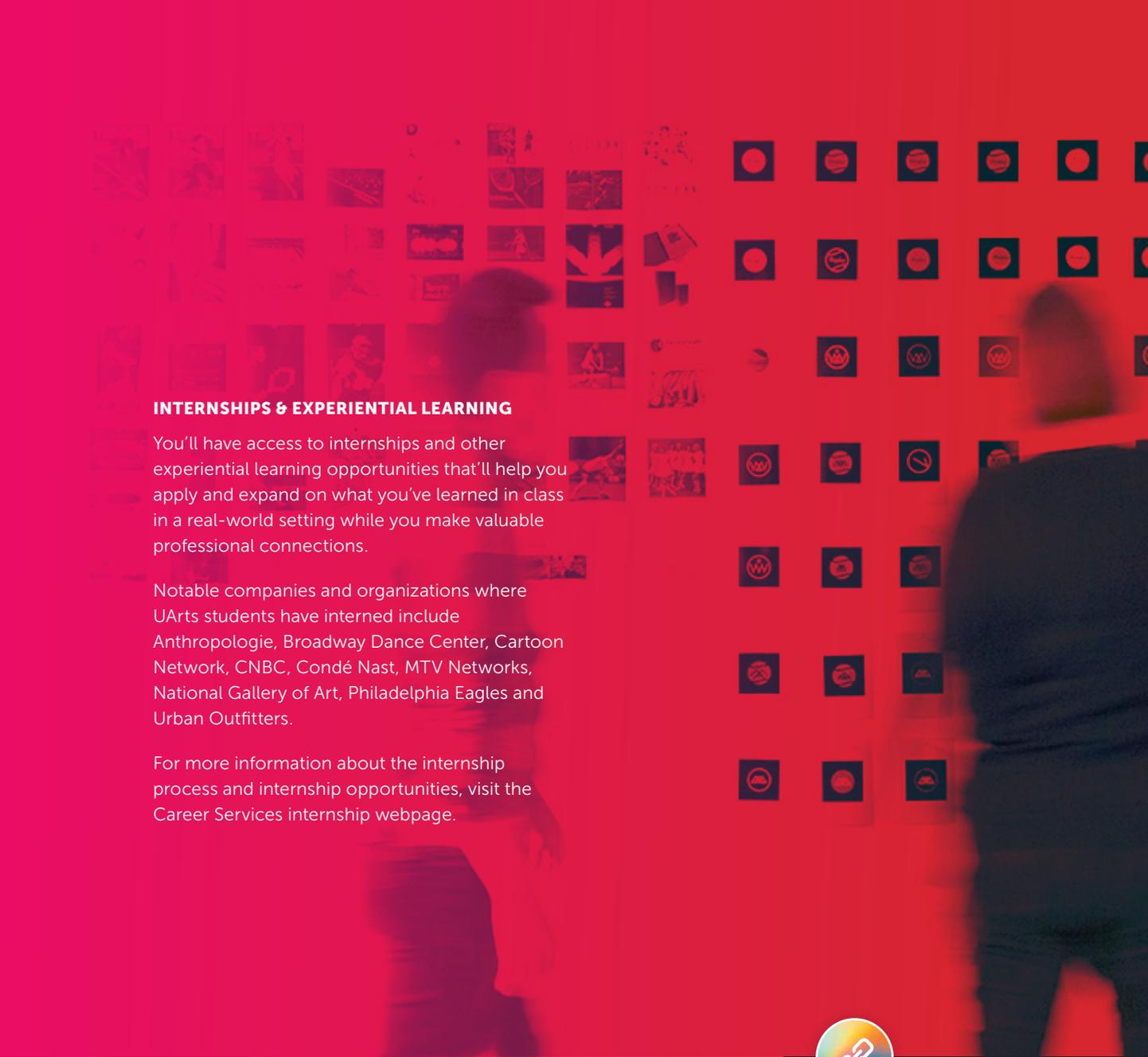
University Libraries
Phone: 215-717-6280
Email: libraries@uarts.edu
Online: library.uarts.edu
Follow [@uartslibraries](https://www.instagram.com/uartslibraries) on Instagram.

INTERSHIPS & EXPERIENTIAL LEARNING

You'll have access to internships and other experiential learning opportunities that'll help you apply and expand on what you've learned in class in a real-world setting while you make valuable professional connections.

Notable companies and organizations where UArts students have interned include Anthropologie, Broadway Dance Center, Cartoon Network, CNBC, Condé Nast, MTV Networks, National Gallery of Art, Philadelphia Eagles and Urban Outfitters.

For more information about the internship process and internship opportunities, visit the Career Services internship webpage.



Career Services
Gershman Hall, Room 312
Phone: 215-717-6075
Email: careerservices@uarts.edu
Online: uarts.edu/careerservices

EDUCATIONAL PARTNERSHIPS

Peirce College

To strengthen your position in the creative economy, you can take courses at Peirce College—located directly across the street from UArts—which offers a range of management, marketing and other courses.

Thomas Jefferson University

Take a class in liberal arts or the sciences at Thomas Jefferson University. Students at either university can take courses at the other for no additional charge.

University Of The Sciences

Broaden your knowledge of business, science, foreign language and much more! Participate in our exchange partnership with the University of the Sciences, and take classes there for credit.



Office of the Registrar
Hamilton Hall
Phone: 215-717-6420
Email: registrar@uarts.edu
Online: uarts.edu/registrar

EDUCATIONAL ACCESSIBILITY

The Office of Educational Accessibility identifies and removes barriers to success for students with disabilities.

HOW AND WHEN DO I DISCLOSE A NEED?

Disclosure of an impairment is voluntary, but we highly recommend that you meet with the educational accessibility advisor as early in your UArts career as possible, to ensure you get the highest levels of access and support.

To schedule a virtual appointment, visit uarts.edu/students/educational-accessibility.





EMPLOYMENT AT UArTS & BEYOND

Federal Work Study

Federal work study is a need-based work-study program that's based on your FAFSA and the availability of funds on a first-come, first-served basis. You can work up to 17.5 hours per week when classes are in session. Wage levels start at minimum wage and vary depending on the position. Hours can often be arranged to accommodate your class schedule.

On-Campus Jobs

If you don't qualify for federal work study, you can still apply for jobs on campus and might be eligible for institutional work study (depending on the funds that are available). Students are not only hired based on need, but also on previous work experience.

Employment for International Students

International students can only work at UArts in on-campus positions. To do so, you'll have to find an on-campus job first and then acquire a temporary Social Security card. (The Office of International Student Programs can help you get a card.)



Student Financial Services
Hamilton Hall, Room 270
Phone: 215-717-6170
Email: finaid@uarts.edu
Online:
uarts.edu/studentemployment

CAREER SERVICES

Prepare for your professional life in the arts by consulting Career Services, which provides

- + career counseling;
- + help writing your résumé and cover letter;
- + coaching on interview techniques and job search skills;
- + access to UArtsCareers, a comprehensive online system of internships, part-time jobs, freelance positions, auditions and more;
- + assistance in researching and pursuing fellowships, grants and contests;
- + graduate school research and alternate options for life after graduation;
- + an annual Career Fair and periodic professional development workshops and special events; and
- + guidance through the internship process.

To schedule an appointment, visit uarts.edu/careerappointment.



Career Services
Gershman Hall, Room 312
Phone: 215-717-6075
Email: careerservices@uarts.edu
Online: uarts.edu/careerservices



ACCELERATED LEARNING

Collaborate, take a course or explore accelerated degree programs through our graduate programs.

ACCELERATED MASTER'S PROGRAMS

- + **Music Education (MAT)**
- + **Visual Arts Education (MAT)**

OTHER GRADUATE-LEVEL PROGRAMS

- + **Book Arts & Printmaking**
- + **Dance**
- + **Devised Performance**
(Theater)
- + **Educational Program Design**
(online only)
- + **Educational Technology**
(online only)
- + **Jazz Studies**
- + **Museum Education**
- + **Museum Exhibition Planning & Design**
- + **Museum Studies**
- + **Music Education (MM)**
- + **Product Design**

DID YOU KNOW?

UArts launched the nation's first PhD in Creativity. The first group of students began the program in 2019.



FOR PARENTS,
FAMILIES &
SUPPORT SYSTEMS

Welcome to UArts, a vibrant group of thinkers, doers and dreamers, and a constantly evolving university devoted to the art and science of creativity for a better world.

This extraordinary community includes parents and families. You've recognized the creative passion in your student and have invested in making their dreams a reality.



PARENT & FAMILY ASSOCIATION

All parents and families are members of the University of the Arts Parent and Family Association. As a member, you can get involved in numerous ways.

- + Subscribe to Generations, our parent e-newsletter: uarts.edu/generations.
- + **Subscribe to Edge**, our monthly e-newsletter.
- + Check out our events calendar: uarts.edu/go.
- + Recommend prospective students to the Office of Admissions.
- + Join the UArts Parent & Family Council: uarts.edu/parentcouncil.
- + Make a gift to the UArts Annual Fund: uarts.edu/giving.

UARTS NEWS & SOCIAL MEDIA

Stay up to date with University of the Arts news and events!

-  Calendar: uarts.edu/go
-  facebook.com/uarts
-  [@UArts](https://twitter.com/UArts)
-  [@universityofthearts](https://instagram.com/universityofthearts)
-  vimeo.com/uartsphilly



Office of Alumni & Parent Relations
Hamilton Hall
Phone: 215-717-6140
Email: parents@uarts.edu
Online: uarts.edu/parents



PARENT COUNCIL

The Parent Council is a group of current and past parents who are dedicated to advancing UArts through fundraising and fostering family awareness of the needs and programs of the school. The council is also committed to expanding the career network available to UArts students and alumni.

The Parent Council participates in monthly conference calls. When it is safe and feasible to do so, the Office of Alumni and Parent Relations will host meetings on campus for council members and university leaders.

HOW TO APPLY FOR UARTS' PARENT COUNCIL

- + Each year, UArts accepts applications from parents and guardians from August through November.
- + Applications are reviewed by the Office of Alumni and Parent Relations and the Parent Council chair.
- + Parents are notified of their application outcomes via invitation letters from the Office of Alumni & Parent Relations.
- + Accepted parents attend their first scheduled Parent Council meeting in November.



Office of Alumni & Parent Relations
Hamilton Hall
Phone: 215-717-6140
Email: parents@uarts.edu
Online: uarts.edu/parents

FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT

Regardless of their age, once students enroll in college, all of their educational records are protected by the Family Educational Rights and Privacy Act (FERPA).

Enacted in 1974, the Family Educational Rights and Privacy Act is designed to protect the privacy of students. In brief, educational institutions must provide students access to official records directly related to themselves and an opportunity for a hearing to challenge such records; institutions must obtain the written consent of the student before releasing personally identifiable data from records to other-than-specified exceptions; and students must be notified of these rights.

FERPA policy states that once a student is 18 years old or becomes a student at a postsecondary institution, all rights to that student's records transfer from the parent to the student, meaning that the parent no longer has the right to access information contained within those records.

The release of information from educational records to outside parties, including parents, requires the student's explicit consent.

As a result, the university is unable to share most pieces of information with parents without the expressed written consent of the student.

Educational records can be released to a family member if the student completes a Third-Party Access to Student Information form. This form allows the student to list the parent as an authorized party and must be signed by the student.

It is not a universal release of all information regarding a student. More information about this form can be found on Student Self Service's Student Forms and Requests page of the UArts portal. It is labeled FERPA Consent to Release.

The university may disclose FERPA-related information without the consent of the student to other school officials when there is a legitimate educational interest. A school official has a legitimate educational interest if the official needs to review an educational

record in order to fulfill their professional responsibility. The following exceptions also do not require the student's consent.

- + Information about an individual student in the event of a personal emergency that is judged to threaten the health and/or safety of that student
- + Compliance with judicial orders and lawfully issued subpoenas
- + Reference by appropriate University of the Arts faculty and professional staff
- + In cases of violent crime, the results of any disciplinary proceeding conducted by the university against an accused student to the alleged victim

The university also reserves the right to inform parents and guardians of dependent students of issues that it deems appropriate; specifically, when it has cause to believe that a student's status at the university might be in jeopardy for disciplinary reasons.



Office of the Registrar
Hamilton Hall, Room 230
Phone: 215-717-6420
Email: registrar@uarts.edu
Online: registrar.uarts.edu

PARENTS & FAMILIES FAQ

I am worried about my student. What should I do?

Concerns about a student can range from health issues, missing classes, extended periods of noncommunication, traumatic events, or significant changes in appearance or attitude. Trust your instincts. If you think something is seriously wrong, call the Office of Student Affairs at 215-717-6617 during business hours, and ask to speak to the associate vice president of Student Affairs or the director of Student Affairs.

To report a student emergency or serious concern outside business hours, contact Public Safety at 215-717-6666.

Where can I follow the most up to date information about COVID-19 policies and UArts' vaccine requirement?

In support of UArts' commitment to health and safety for all members of its community, the university has updated its immunization requirements for students to include a COVID-19 vaccine, and will also require all faculty and staff to receive a COVID-19 vaccine. This health policy update means that, with limited exceptions, all students, faculty and staff must be fully vaccinated by the start of the fall semester. Documented medical and religious exemptions will be reasonably accommodated.

Information about how to submit your vaccine verification or apply for exemption will be shared with students by late July.

Additional information on UArts fall opening plan will be available at uarts.edu/fall21.

Why do students need to complete an online health insurance form every year?

UArts requires that all matriculated students taking six or more credits carry health insurance, through either their own insurance company or the school-based plan. To ensure information is accurate and up to date, students are required to confirm health insurance coverage or report any changes to their health insurance each year they're enrolled.

How do students find internships?

Though students can pursue experiential learning and service opportunities at any time, credit-bearing internships are available only to juniors and seniors. Students must apply directly to internship sites that are of interest to them.

To find internships, students can search the Career Services online database at uarts.edu/careers, schedule an appointment with Career Services at uarts.edu/careerappointment or seek suggestions from faculty.

When do students meet their academic advisors?

All students have an assigned faculty advisor and an assigned academic advisor in the Advising Center (who are listed in the online Student Self-Service system). Faculty advising assignments are updated each semester, so students might need to wait a week or two each semester for all faculty advising assignments to be completed.

Academic advisors help students with advising questions or direct them to their faculty advisor, program director or dean. Staff and faculty advisors work together to support and guide students toward Commencement.



Billing & financial information
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Dining information
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Mailing packages
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What to pack
page 14

CONTACTING UARTS

Though you may call these offices anytime, most issues must be addressed by students themselves. We encourage you to assist your student in finding the appropriate person to contact and helping them advocate for themselves.

EMERGENCY INFORMATION

Emergency notices are posted on the UArts website. Your student may also sign you up to receive UArts alerts through the UArts portal.

UARTS APP

UArts information, news and resources are also available through our free UArts mobile app, UArts, which is available for iPhone and Android.



ADDITIONAL RESOURCES



ACADEMIC CALENDAR

FALL 2021: 15-WEEK SEMESTER

Deregistration for Nonpayment	8/24/2021
Semester Begins	8/27/2021
Faculty Verify Class Rosters	9/6/2021
Registration Ends	9/10/2021
Faculty Submit Midterm Grades	10/11/2021
Course Withdrawal Deadline	11/3/2021
Student Course Evaluation Period	12/6/2021
Faculty Submit Final Grades	12/13/2021
Semester Ends	12/18/2021
Final grades visible to students	12/22/2021

FALL 2021: FIRST 7-WEEK TERM

Deregistration for Nonpayment	8/24/2021
Term Begins	8/27/2021
Faculty Verify Class Rosters	9/1/2021
Registration Ends	9/2/2021
Faculty Submit Midterm Grades	9/17/2021
Course Withdrawal Deadline	9/24/2021
Student Course Evaluation Period	10/13/2021
Faculty Submit Final Grades	10/13/2021
Term Ends	10/19/2021
Final grades visible to students	10/23/2021

FALL 2021: SECOND 7-WEEK TERM

Deregistration for Nonpayment	10/15/2021
Term Begins	10/21/2021
Faculty Verify Class Rosters	10/26/2021
Registration Ends	10/28/2021
Faculty Submit Midterm Grades	11/11/2021
Course Withdrawal Deadline	11/18/2021
Student Course Evaluation Period	12/13/2021
Faculty Submit Final Grades	12/13/2021
Term Ends	12/18/2021
Final grades visible to students	12/22/2021

SPRING 2022: 15-WEEK SEMESTER

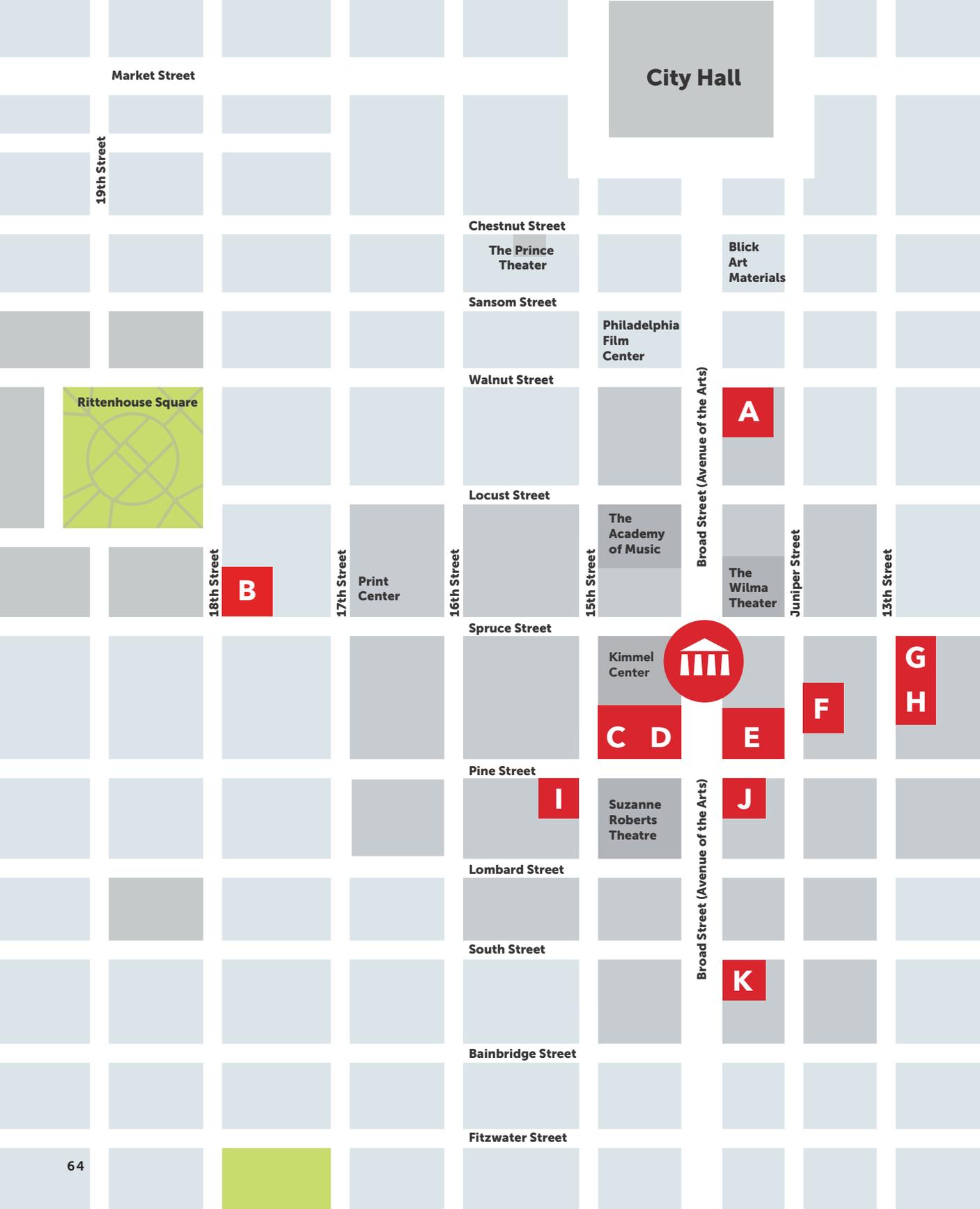
Deregistration for Nonpayment	1/19/2022
Semester Begins	1/24/2022
Faculty Class Roster Verification	2/3/2022
Registration Ends	2/7/2022
Faculty Submit Midterm Grades	3/14/2022
Course Withdrawal Deadline	4/4/2022
Student Course Evaluation Period	5/2/2022
Faculty Submit Final Grades	5/9/2022
Semester Ends	5/14/2022
Final grades visible to students	5/20/2022

SPRING 2022: FIRST 7-WEEK TERM

Deregistration for Nonpayment	1/19/2022
Term Begins	1/24/2022
Faculty Class Roster Verification	1/27/2022
Registration Ends	1/31/2022
Faculty Submit Midterm Grades	2/14/2022
Course Withdrawal Deadline	2/21/2022
Student Course Evaluation Period	3/16/2022
Faculty Submit Final Grades	3/16/2022
Term Ends	3/22/2022
Final grades visible to students	3/26/2022

SPRING 2022: SECOND 7-WEEK TERM

Deregistration for Nonpayment	3/18/2022
Term Begins	3/24/2022
Faculty Class Roster Verification	3/29/2022
Registration Ends	3/31/2022
Faculty Submit Midterm Grades	4/14/2022
Course Withdrawal Deadline	4/21/2022
Student Course Evaluation Period	5/9/2022
Faculty Submit Final Grades	5/9/2022
Term Ends	5/14/2022
Final grades visible to students	5/20/2022



CAMPUS MAP

- A TERRA HALL

- B ART ALLIANCE

- C FURNESS RESIDENCE HALL

- D HAMILTON HALL

- E ANDERSON HALL

- F CENTER FOR IMMERSIVE MEDIA
JUNIPER RESIDENCE HALL

- G SPRUCE RESIDENCE HALL

- H UARTS SCHOOL STORE

- I PINE RESIDENCE HALL

- J GERSHMAN HALL

- K ARTS BANK

UNIVERSITY DIRECTORY

ADMISSIONS

Hamilton Hall, 1st floor
215-717-6049
admissions@uarts.edu
uarts.edu/admissions

ADVISING CENTER

Gershman Hall, Room 207
215-717-6818
advising@uarts.edu
uarts.edu/students/tutoring

CAMPUS LIFE

Gershman Hall, Room 307
215-717-6144
campuslife@uarts.edu
uarts.edu/campuslife

CAREER SERVICES

Gershman Hall, Room 312
215-717-6075
careerservices@uarts.edu
uarts.edu/careerservices

COUNSELING SERVICES

Gershman Hall, Room 205
215-717-6630
uarts.edu/counseling

DINING SERVICES

215-717-6664
diningservices@uarts.edu
uarts.edu/dining

EDUCATIONAL ACCESSIBILITY

Gershman Hall, Room 204
215-717-6616
access@uarts.edu
uarts.edu/life-at-uarts/office-educational-accessibility

INTERNATIONAL STUDENT PROGRAMS

Gershman Hall, Room 412
215-717-6621
mflamm@uarts.edu
uarts.edu/international

OFFICE OF THE PROVOST

Terra Hall, Room 717
215-717-6390
provost@uarts.edu
uarts.edu/provost

PUBLIC SAFETY MAIN DESK

Furness Hall, Main Lobby
215-717-6666
uarts.edu/about/public-safety

REGISTRAR

Hamilton Hall, Room 230
215-717-6420
registrar@uarts.edu
registrar.uarts.edu

RESIDENCE LIFE & HOUSING

Gershman Hall, Room 309
215-717-6970
reslife@uarts.edu
uarts.edu/housing

STUDENT AFFAIRS

Gershman Hall, Room 311
215-717-6617
studentaffairs@uarts.edu
uarts.edu/students/student-affairs

UNIVERSITY LIBRARIES

libraries@uarts.edu
library.uarts.edu

GREENFIELD LIBRARY

Anderson Hall, 1st floor
215-717-6280
libraries@uarts.edu
library.uarts.edu

VISUAL RESOURCES COLLECTIONS

Anderson Hall, Mezzanine Level
215-717-6290

UNIVERSITY SCHOOL STORE

307 S. 13th St.
215-717-6833
shop.uarts.edu



ADVANCING HUMAN CREATIVITY™

Explore uarts.edu.

Visit uarts.edu/orientation.

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 facebook.com/uarts

 [@UArts](https://twitter.com/UArts)

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