

Part Time Aid Application Institutional Financial Aid

Office of Student Financial Services

In order to best assist students in ensuring they don't deplete their federal, state, or institutional aid funds early, we request that all students who intend to enroll part-time for a semester complete this form so we can advise you of the impact on your financial aid and costs.

This form is required if you would like to be considered for institutional aid as a part-time student.

Part-time is less than 12 credits for undergraduate students and less than 9 credits for graduate students.

Student Information:

Student's Name: _____ School ID#: _____

Current Grade Level: _____

Semester & year you will be part-time for: _____

Total credits you will enroll for in this term: _____

Will you graduate when you complete this term: Yes No

If you will not be graduating, have you met with an advisor to create a graduation plan? To be eligible, you must attach that plan or note if it is planned in Student Self Service. Yes No

By completing this form you understand:

- Enrolling part-time will cause a reduction in the amount of tuition you are billed but will also result in a reduction of financial aid. These reductions are determined as required by Department of Education requirements for federal aid, state regulations for state aid, and institutional aid as appropriate.
- Part-time students are still charged the full fee rates for items such as major fees or the student services activities fee, etc.
- Students enrolling less-than half-time will not be eligible for federal direct loans and it can impact eligibility for other state or private aid, including loans, on a case-by-case basis.
- Students are responsible for confirming with an advisor that they will or have planned to satisfy their graduation requirements prior to submitting this form.
- This form does not override policies regarding financial aid eligibility or student's rights and responsibilities as maintained in the University Catalog at <http://catalogue.uarts.edu>

By signing, I confirm the information I've provided is accurate and I understand the information provided on this form.

Student Signature: _____ Date: _____