Housing Information and Reservation Form

For New Students
Housing Information

The University of the Arts has made a commitment to meet the residential needs of its students by housing them in a safe location convenient to the University, and by providing the necessary supportive services that make the residential life a positive and enriching experience.

New Students
All new undergraduate students will be assigned to Furness Hall, Spruce Hall, or Pine Hall, or, on a limited basis, to Juniper Hall, on a first-come/first-served basis. New students who submit applications and the non-refundable Housing Deposit by May 1 will be guaranteed housing. After May 1, should there be vacancies; new students will be considered on a first-come/first-served basis.

Residence Halls
The University has four student resident halls: Furness Hall, Pine Hall, Spruce Hall and Juniper Hall. Each residential student is provided with a twin size bed, a dresser, a desk and a chair. Each apartment contains a full bathroom, a kitchen equipped with a full size refrigerator, stove, and cabinets. All residence halls are non-smoking facilities. Public Safety Officers staff the front desk of each hall 24 hours a day.

Furness Residence Hall
Furness is a four story, two wing building designed by renowned architect Frank Furness. All units are apartment style and range from studios to 2 bedrooms. All apartments are unique in layout and contain high ceilings and large windows. Units have either carpet or linoleum floors. Furness overlooks beautiful Arronson Courtyard. Residents of Furness have access to the landscaped courtyard that is home to various art sculptures throughout the year. Laundry facilities are located on the ground floor.

Pine Residence Hall
This ten-story residence hall has a variety of housing configurations: studio, one, and two bedroom units. Each apartment has abundant windows and either carpeting or hardwood floors. Laundry facilities are located on the basement level. Pine is located at the southwest corner of Fifteenth and Pine Streets.

Spruce Residence Hall
Spruce hall is the largest housing facility at the University of the Arts. Apartments range from small studios, large studios, and 1 bedroom units. Each apartment features a galley kitchen and either hardwood or carpeted floors. Laundry facilities are located on various floors. It is located on Spruce Street between 12th and 13th Streets, around the corner from the UArts Bookstore.

Juniper Residence Hall
Juniper hall has one and two bedroom apartments, housing two or four students. Juniper kitchens feature a built in microwave and spacious countertops. Additionally, Juniper is air conditioned and carpeted. Laundry facilities are located on each floor.

Please note:
- The residence halls are closed for winter vacation.
- All residence halls are non-smoking facilities.
- All residence halls have internet access and local telephone service.

Residential Life & Housing Staff

Director of Student Housing
The Director of Student Housing is the liaison between the facilities department and the Department of Residential Life and is responsible for housing assignments, the housing lottery, while overseeing all room changes, supervising the Pre-College residential life staff and assisting in providing a quality living environment for all housing students.

Director of Residential Programs
The Director of Residential Programs supervises and works closely with the Graduate Resident Coordinator Staff and the Resident Assistant Staff to provide a comprehensive living and learning environment that fosters the intellectual, physical, social, and emotional well-being of residents.

Senior Secretary of Residential Life
The Senior Secretary provides administrative support for the Office of Residential Life. The secretary is responsible for supervising student employees, managing the mail and package facility and serves as the first point of contact for the office. Additionally, the senior secretary maintains student files and oversees damage billing.

Graduate Resident Coordinator (GRC)
Graduate Resident Coordinators are professional live in staff in each of the residence halls. They supervise and work closely with their respective Resident Assistant Staff to build strong student-artist communities through events, programs and individual relationships.

Resident Assistant (RA)
Resident Assistants are undergraduate students that live in the residence halls. They work to create a community that fosters an experience of student learning and engagement for residents. They are the first point of contact for residents in seeking assistance and referrals.

Costs
All student housing is contracted for the entire academic year, but payments are made on a semester basis. A non-refundable $200 Housing Reservation Deposit is required before the housing application can be processed. This deposit will be applied against the first semester housing bill. There is an additional $200 Housing Damage Deposit, which is refunded at the end of the academic year after any charges for room damage are deducted.

For a complete and current listing of Residence Hall costs, visit www.uarts.edu/admission/tuition.html.

Disability Services
Students who request disability-related housing accommodations must file a Housing Accommodation Request Form and comprehensive medical documentation with the Office of Disability Services. This form, along with policy and procedure information, can be downloaded from www.uarts.edu/disability.html or call 215.717.6616 to request a form in the mail. Please note that disability-related housing requests are considered on a case-by-case basis and space availability, and students must comply with all Residential Life deadlines.

Send completed forms prior to May 1 to:
The University of the Arts
Office of Disability Services
320 South Broad Street
Philadelphia, PA 19102

All questions regarding disability-related housing accommodations should be directed to the Office of Disability Services at 215.717.6616.

Application Procedure
To apply for housing, complete the attached Housing Questionnaire/Reservation Form and return it with your non-refundable $200 Housing Reservation Deposit by May 1 to:

The University of the Arts
Office of Admission
320 South Broad Street
Philadelphia, PA 19102

Please indicate on your payment, “Housing Reservation Deposit.” Your social security number should also be clearly marked.

Please note that your Housing Reservation Deposit will not be processed unless a Tuition Deposit has been received. Tuition payment plans, such as TMS payments, are not applicable to the Housing Deposit. The Housing Deposit must be paid directly to The University of the Arts.

Reminder: the deadline for guaranteed housing for new students is May 1. Housing placement after May 1 is based on space availability.
Reservation Form  
Housing Questionnaire/Reservation Form

Instructions:
1. Please answer all the questions as accurately as you can.
2. Return this questionnaire with a $200 non-refundable Housing Deposit to the Admission Office.
3. All payments should be made to The University of the Arts. Please indicate on your payment "Housing Deposit" and include your social security number.

• Please type or print clearly.

Name (Last) (First) (MI)

Gender □ Female □ Male Date of Birth Age Soc. Sec. #

Permanent Address

Address

City State Country Zip Code

Phone Home ( ) Cell ( )

Current/Summer Address (if different) Current/Summer Address is valid until:

Address

City State Country Zip Code

Phone Home ( ) Cell ( )

Please Note: Graduate and Returning Students will be given housing on a limited first come, first serve basis after the housing deposit deadline.

Status: □ First-Time Freshman □ Transfer □ Returning student □ Graduate

Major: ___________________________ Semester: ___________________________ [ex. Fall 2008]

Enclosed is my housing deposit: □ $200 Payment method: □ Check □ Money Order □ VISA/MasterCard □ AMEX

Card # Exp. Date Security code

Cardholder name: Cardholder signature:

Continued
The Department of Residential Life and Housing makes every effort to match roommates with common preferences, however, this is not guaranteed.

Please check all that apply:
- [ ] I will clean my apartment daily.
- [ ] I will clean my apartment weekly.
- [ ] I will clean my apartment monthly.
- [ ] I am very sociable and would like to have friends over daily.
- [ ] I am somewhat sociable and would have friends over once in a while.
- [ ] I am a very private person who has friends over infrequently.

Any specific roommate request must be listed on each person’s form:
Name(s):

Additional factors to be considered regarding your housing assignment.
Other roommate characteristics you consider important: your extra-curricular interests, hobbies, sports, and health issues that you feel could, or should, effect your assignment. Rank what is most important to you as far as building placement, rooming with same major, number of roommates, etc.

If you have any questions please contact the Office of Residential Life at: (215) 717-6811, 320 South Broad Street, Philadelphia, PA 19102.

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| Do you require special accommodations? | [ ] Yes | [ ] No |

If yes, you must file a Housing Accommodation Request Form and comprehensive medical documentation with the Office of Disability Services prior to May 1. This form, along with policy and procedure information, can be downloaded from www.uarts.edu/disability.html or call 215.717.6616 to request a form in the mail. Please note that disability-related housing requests are considered on a case-by-case basis and space availability, and students must comply with all Residential Life deadlines.

Office Use Only

| Tuition Deposit received | Housing Deposit received | Residential Life |

Student # ____________________________

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